TCO FITNESS CLASS RESIGRATION INSTRUCTIONS:

Register at TCOmn.com through MINDBODY

MINDBODY is the software application that TCO subscribes to for students to easily register for the classes they would like to attend. Your information will not be shared or used for solicitation purposes of any kind.

\$\$ - There is no charge for attending or registering for TCO Fitness Classes. The classes are free and open to the public.

All class registration is done through our website using the Mindbody software. Walk-ins are welcome, but space is limited so pre-registration is highly encouraged.

We look forward to seeing you in class!

How to register for TCO Fitness Classes with MINDBODY.

- 1. Two ways to find the TCO Fitness Classes page on our website:
 - a. Visit <u>TCOmn.com</u>
 - Under "Specialty Centers" select the "Fitness Classes" icon, which will take you to Fitness classes page.
 - b. Visit TCOmn.com/FitnessClasses
- 2. On the "Fitness Classes" page you will find class descriptions, instructor bios, class locations and will find a link to see class schedules and register yourself for a class.
- 3. To view class schedules, click on the green icon that says "TCO Fitness Classes Click to view our fitness class schedule." A new window will open with a schedule of the classes that are being offered that week.
 - You can also view class descriptions and instructor bios from this page by clicking on the class and instructor names.
- 4. To register for a class, click the "Sign Up Now" button next to your desired class.
- 5. A window will pop up asking if you have "Been here before?" or if you are "New to our site." If you have never registered for a TCO Fitness Class before, you will need to select "New to our site."
 - If you have already created an account with MINDBODY, please enter your login credentials under the "Been here before?" option.
- 6. In the "New to our site" box, enter your first and last name and click "next."
- 7. You will now be on the "Create an Account" page. Please fill in the needed contact information and create your login credentials. Agree to the terms and select "Create Account."
- 8. You are now in your account. Along the top you will see two tabs; "Classes" and "Info"
 - The "Classes" tab shows you week by week schedules of TCO Fitness Classes and is where you will be able to register for whichever classes you would like.
 - The "My Info" tab allows you to:
 - i. View and edit your profile (address, email, password, etc.)
 - ii. View your schedule (shows you which classes you are signed up for)
 - iii. View your visit history (shows which classes you have attended in the past)
 - iv. View your account (an overall look at what classes you have taken)

Questions/Contact Us: SpecialtyPrograms@TCOmn.com 952.512.5647